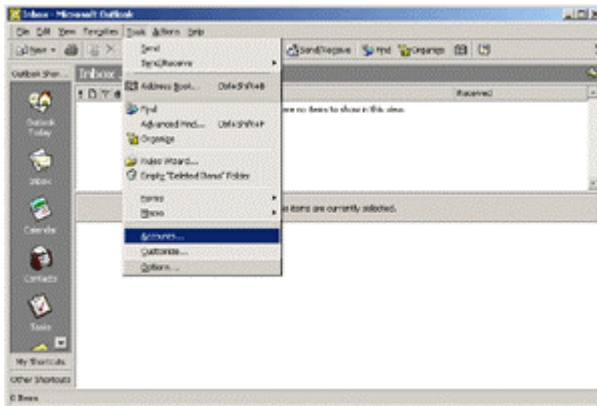
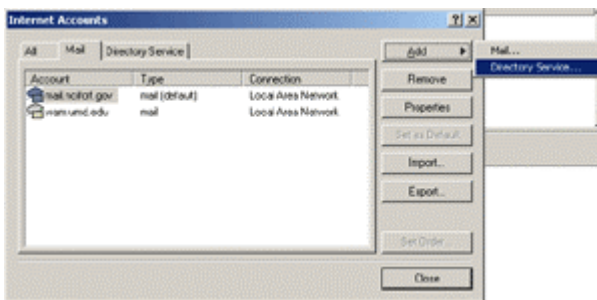


Configuring Outlook 2000 LDAP Directory Services

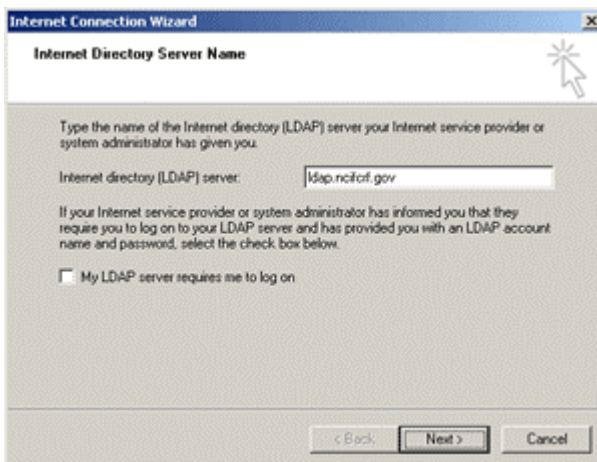


Open Outlook.

Click **Tools** and then **Accounts**.

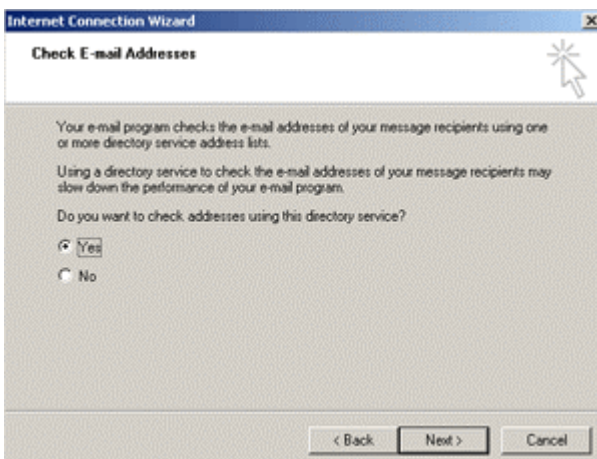


Select **Add** then **Directory Service**.



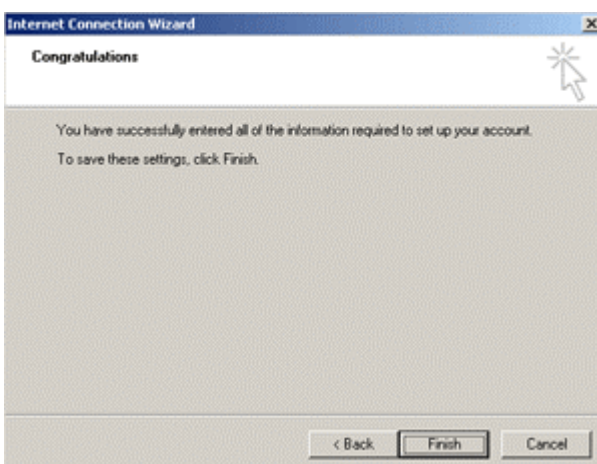
In the **Internet Connection Wizard** window, type **ldap.ncifcrf.gov** as the **Internet directory (LDAP) server**.

Click **Next**.

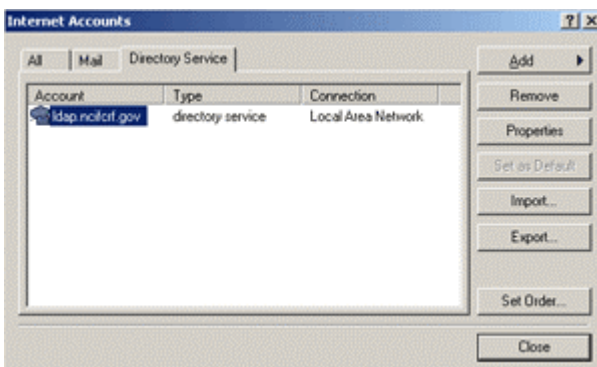


Select **Yes**.

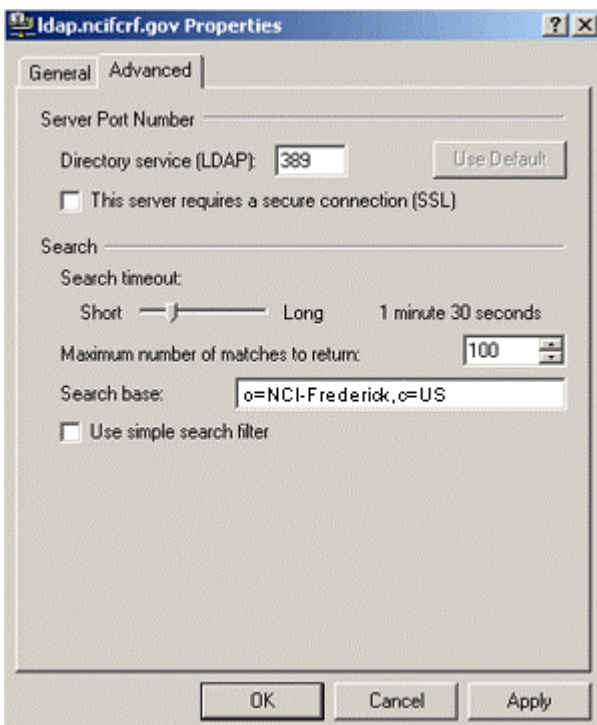
Click **Next**.



Click **Finish**.

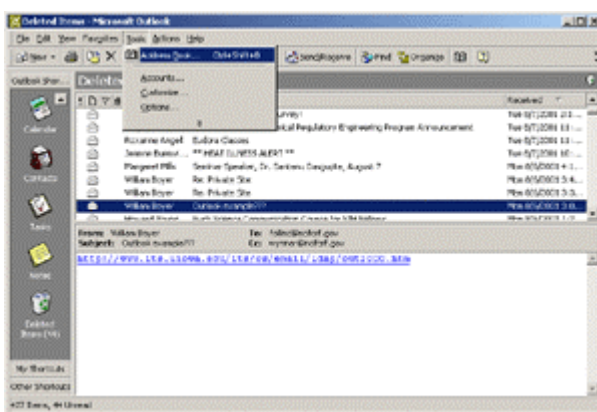


Click the **Directory Service** tab and highlight **ldap.ncifcrf.gov**. Click **Properties**.

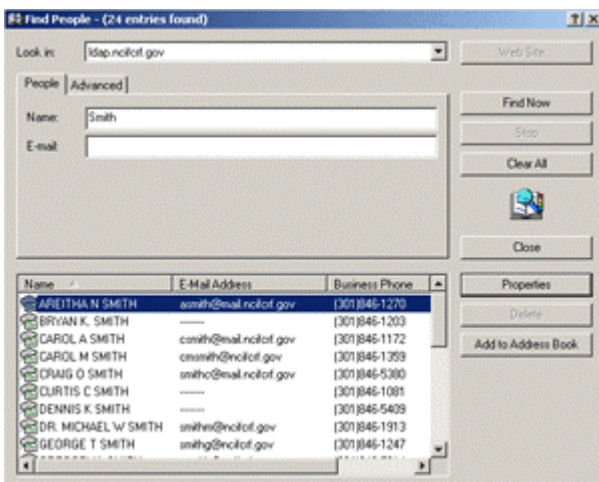


Click the **Advanced** tab. The **Server Port Number** should be set to **389**. The **Search base** should be **o=NCI-Frederick,c=US**.

Click **Apply**.



To use the **NCI-Frederick LDAP** click **Tools** and then **Address Book** in the main Outlook window.



Click **Find People** and enter a **name** to search for. You can highlight the particular name you are looking for and click **Properties** to retrieve detailed information on that particular person.